Quick Reference Card

Graphite™ 12
Quick Reference Card

Miscellaneous Tools
- View Tools
- Transform and Duplicate Tools
- Trim Tools
- Transform and Duplicate Tools
- View Tools
- Miscellaneous Tools

General Palette

Dimensions Palette

Pen Style Palette

Layer Window

Layer Group Window

Triad
- Selection Tools
- Line Tools
- Arc Tools
- Circle Tools
- Ellipse Tools
- Polygon Tools
- Spline Tools
- Text Tools
- Dimension Tools
- Fillet and Chamfer Tools
- Trim Tools
- Transform and Duplicate Tools
- View Tools
- Miscellaneous Tools

Message Line

Bill of Materials

Navigator Palette

Drafting Assistant Notation

Layer Indicator

Pointer Locator

Status Line

Copyright © 2019 Vellum Investment Partners, LLC dba Ashlar-Vellum™ GQRC1901. All Rights Reserved.
**Special Characters**

Special drafting symbols and characters are accessed from the keyboard. For a complete list of these characters see Appendix B in the User Guide.

### Windows

Hold down the ALT key and type the desired numeric code:

<table>
<thead>
<tr>
<th>Mark</th>
<th>Key Combination</th>
</tr>
</thead>
<tbody>
<tr>
<td>°</td>
<td>ALT 0176</td>
</tr>
<tr>
<td>ø</td>
<td>ALT 0216</td>
</tr>
<tr>
<td>±</td>
<td>ALT 0177</td>
</tr>
</tbody>
</table>

### Macintosh

Hold down the Option key and type next code combination:

<table>
<thead>
<tr>
<th>Mark</th>
<th>Key Combination</th>
</tr>
</thead>
<tbody>
<tr>
<td>°</td>
<td>OPTION + SHIFT 8</td>
</tr>
<tr>
<td>ø</td>
<td>OPTION + O (letter or number)</td>
</tr>
<tr>
<td>±</td>
<td>OPTION + SHIFT =</td>
</tr>
</tbody>
</table>

The following list includes common symbols which are available in all fonts.

<table>
<thead>
<tr>
<th>Mark</th>
<th>Key Combination</th>
</tr>
</thead>
<tbody>
<tr>
<td>é</td>
<td>OPTION + e then letter to be accented</td>
</tr>
<tr>
<td>è</td>
<td>OPTION + ’ then letter to be accented</td>
</tr>
<tr>
<td>ſ</td>
<td>OPTION + n then letter to be accented</td>
</tr>
<tr>
<td>ü</td>
<td>OPTION + u then letter to be accented</td>
</tr>
</tbody>
</table>

Left mouse button selects the objects. Space bar + left mouse button = pan.
Right mouse button provides shortcuts to the most popularly used commands.

Move the scroll wheel forward and back to zoom in and out at the cursor.